

Heart of the Valley ITV Consortium Superintendents Meeting  
Wednesday, May 31, 2023  
10:03 a.m.

Mayville State University—Heritage Room in Campus Center and Online via Zoom

Map: <https://mayvillestate.edu/future-students/visit-us/campus-map/>

<https://mayvillestate.zoom.us/j/96224380484>

Minutes

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Meeting URL: <https://mayvillestate.zoom.us/j/96224380484>

Meeting ID: 962 2438 0484

Agenda: ***Please get additional items to John Maus: [john.maus@tps-k12.org](mailto:john.maus@tps-k12.org)***

### 1. Introductions and Roll Call

Review Contact Information/updates for new email addresses/staff changes for listservs. See: <http://www.hovc.k12.nd.us/members.html>

Attendees: Andrew Currie, Jeremy Brandt, Cheryl Peterson, Mitch Jorgensen, Kevin Beaudoin, Paula Suda, Ian Grande, Michael Bradner, Misti Wuori, Shane Azure, John Maus

### 2. Review and Approve Minutes from November 9, 2022, meeting Bradner moved to approve; seconded by Suda. Motion carried.

### 3. Updates from Consortium Director and Individual Schools Mitch Jorgensen, Fordville-Lankin, updated the group that they will be leaving the HOV-ITV Consortium. They are joining the Grafton consortium as it is closer and they are streamlining all their distance education. Thank you to the HOV-ITV Consortium for all we've done. Discussion followed regarding reorganization with CTE and technical education centers.

### 4. Equipment/Tech Needs

- Dean Kostuck is the Mayville State tech contact: 701-788-4723, [dean.kostuck@mayvillestate.edu](mailto:dean.kostuck@mayvillestate.edu)

If Dean is not available, contact Misti Wuori: [misti.wuori@mayvillestate.edu](mailto:misti.wuori@mayvillestate.edu); 701-788-4631 (phone).

- Testing equipment this August—Please turn on units to see that classes are running by August 16, 2023.
- Training or other needs on the equipment?
- Functioning of the Polycom Units and other needs? Any replacement units needed?

- Other equipment/technical support needs?
5. Course Needs/Issues (ITV and Dual Credit): Hatton needs Biology for sophomore science. Please contact Kevin Beaudoin if interested in sharing an instructor or sending science classes via ITV. Discussion was held on what districts are doing for cybersecurity needs and developing courses. The Fordville-Lankin technology teacher is getting a course ready for 2024-2025. A discussion followed on teacher needs and staffing needs.
  6. By-laws—Best to wait on this and see where things go over the next year with the HOV-ITV Consortium.
  7. 2023-2024 Calendar Approval—Suda motioned that schools follow the sending school calendars rather than having a standard calendar. Bradner seconded the motion. Motion carried. Hatton and Mayville State are starting August 22.
  8. 2022-2023 budget summary and 2023/2024 budget discussion and approval-Wuori  
*Reminder: if any instructors were sent out to school sites and have mileage to report, be sure to send that in to Misti in the next week to approve by June 30<sup>th</sup>*  
Wuori reviewed the financial statements shared prior to the meeting. For the HOV-ITV 2023-2024 Budget/Operations, Bradner questioned if the HOV management contract cost of \$14,083 was too high considering the decline in courses offered. How many hours go into that? Suda motioned to approve the budget as is with an adjustment to the Expenses that Misti will present and discussion will be had via email. Beaudoin seconded. Motion passed.
  9. 2023-2024 HOV-ITV membership dues? The motion was made by Currie and seconded by Suda to waive HOV-ITV membership dues for 2023-2024. Motion carried.

Bradner motioned to have schools leaving the HOV-ITV Consortium or not using their HOV-provided systems to keep and store the ITV systems in their local district. Additionally, the exit fees will be waived for districts leaving the HOV-ITV Consortium. Districts leaving the consortium will assume the cost of repairs on their equipment and may be asked to return their HOV-ITV Polycom unit to the consortium if needed in another district. Suda seconded. Motion carried.

#### 10. Other Issues/Concerns/Discussion?

11. Election of Officers—The 2023-2024 elected officers are:  
Jeff Larson—President  
Kevin Beaudoin—Vice-President  
Shane Azure--North Rep.  
Jeremy Brandt--South Rep.  
Suda motioned, and Currie seconded. Motion carried.

12. Next meeting date—Wednesday, November 15, 2023, at the Grand Forks RRVEC in conjunction with meetings there and via Zoom; 11:00 a.m.

Agenda items to include: Structure for 2024-2025. Reorganize or other partnership options? Districts are facing space issues, teacher sharing needs, one-on-one technology and teaching needs, teacher shortage needs. Is there another system or technology approach with lower costs? What is the future needs and direction?

Meeting adjourned at 10:54 a.m.

Respectfully submitted,  
Misti Wuori  
HOV-ITV Consortium Director

Please remember you can find all meeting agenda and minutes at:  
<http://www.hovc.k12.nd.us/files.html>